



St Peter & St Paul

CofE Primary School

Best Value Statement

2019 - 2020

(This policy has been drafted having regard for the school's Christian ethos.)

	Date	Signed
Agreed by Staff:	January 2019	Mr Steve Ginn Head Teacher
Agreed by Governors:	January 2019	Mrs N Ford Chair of Governors
Lead:	Finance & Resources Committee	
Review date:	January 2020	

Our School Mission Statement

We see it as our mission to grow the whole child - intellectually, emotionally, physically, socially and spiritually. To provide them, within a Christian environment, with every learning opportunity possible and to empower them to be the leaders of tomorrow.

Best Value Statement

Rationale:

The governing body is accountable for the way in which the school's resources are allocated to meet the objectives set out in the school's improvement plans. Governors need to secure the best possible outcome for pupils in the most efficient and effective way possible and at a reasonable cost. This will lead to continuous improvement in the school's achievements and services.

Governors will apply the four principles of best value:

- **Challenge** - regularly review the functions of the school, challenging how and why services are provided and setting targets and performance indicators for improvement;
- **Compare** - monitor outcomes and compare performance with similar schools and within the school;
- **Consult** - consult appropriate stakeholders before major decisions are made;
- **Compete** - promote fair competition through quotations and tenders to ensure that goods and services are secured in the most economic, efficient and effective way.

We will strive to ensure that the school is using its resources effectively to meet the needs of pupils.

The progress of the annual budget plan and the Best Value statement will be monitored with the school improvement plan in order to determine the extent of continuous improvement.

The Governor's Approach:

The Governors and staff will apply the principles of *best value* when making decisions about:

- The allocation of resources to best promote the aims and values of the school.
- The targeting of resources to best improve standards and the quality of provision.
- The use of resources to best support the various educational needs of all pupils.

Governors, and the school staff, will:

- Adhere to the Trust's Financial Regulations
- Make comparisons with similar schools using data provided by the Government and other schools within the Trust and, where necessary, investigate how we can change aspects to achieve value for money
- Investigate and assess value for money when services are required ensuring that suppliers compete on grounds of cost, quality and suitability of services/products, recognising that best price does not always mean best value for money
- Ensure that all staff know the procedure for ordering resources and that they must be adhered to unless a bulk order at a cheaper price is found to be better value for money

- Take every opportunity to challenge spending proposals for effectiveness, efficiency and cost

This approach will apply in particular in relation to:

- **Staffing** - The Governors empower the Headteacher to deploy staff to provide best value in terms of quality of teaching, quality of learning, adult-pupil ratio and curriculum management. The Governors will follow the Trust's guidelines for staff appointments.
- **Use of premises** - Governors and staff will consider the allocation and use of teaching areas, support areas and communal areas to provide the best environment for teaching and learning, for support services and for communal access to extended schools initiatives.
- **Use of Resources** - Governors and staff will deploy equipment, materials and services to provide pupils and staff with resources which support quality teaching and learning.
- **Quality of teaching** - Governors and staff will review the quality of curriculum provision and quality of teaching to provide parents and pupils with:
 - A curriculum which meets the requirements of all children and complies with the most recent guidance;
 - Teaching which builds on previous learning and has high expectations for all children, reflecting the inclusive ethos of the school.
- **Quality of learning** - The Governors will ensure school staff review the quality of children's learning by cohort, class and group to provide teaching which enables children to achieve or exceed nationally expected progress
- **Access and inclusion** - The Governors will ensure that the school provides an education that is inclusive and, where necessary, will target resources to ensure access to all areas of the curriculum for all children.
- **Purchasing** - Governors and staff will develop procedures for assessing need and obtaining goods and services which provide 'best value' in terms of suitability, efficiency, time and cost. Measures already in place include:
 - Competitive tendering procedures for goods and services above £5000
 - Procedures for accepting 'best value' quotes which are not necessarily the cheapest (e.g. suitability for purpose and quality of workmanship)
 - Procedures which minimise office time by the purchase of goods or services under £1000 direct from known, reliable suppliers (e.g. stationery, small equipment)
- **Pupils' welfare** - Governors and staff will review the quality of the school environment and the school ethos in order to provide a supportive environment

conducive to learning and recreation. Governors also welcome suggestions put forward by the School Council.

- **Health and safety** - Governors and staff will review the quality of the school environment and equipment, carrying out risk assessments where appropriate, in order to provide a safe working environment for pupils, staff and visitors.

Monitoring:

Best value will be monitored by:

a) **The Head Teacher** who will:

- hold termly target setting meetings with class teachers and curriculum leaders
- conduct annual performance management meetings
- assist with annual budget planning
- conduct a monthly financial review
- analyse school pupil performance data including DfES pupil performance data, Raise online and the School Dashboard
- ensure that the school self-evaluation documentation is completed regularly

b) **The Governing Body** who will:

- complete an annual governing body health check
- conduct regular classroom monitoring visits and report on them via governor feedback forms
- consider best value at governing body meetings, as applicable
- consider school finances at all full governing body meetings
- ensure that the Trust's CFO provides updated and regular finance reports

Period of Review:

The Best Value Statement will be reviewed annually.

Signed on behalf of the Governing Body:

_____ **Chair of Governors**

Signed on behalf of the School:

_____ **Head Teacher**

Date: _____